

**Worth-Pinkham Memorial Library**

**BOARD OF TRUSTEES MEETING**

March 21, 2022 at 7:30pm

**MINUTES**

1. Call to Order & Attendance in Accordance With the Open Public Meeting Act

Meeting called to order at: 7:34 pm  
In attendance: H. Turk, L. Surz, K. Clark, J. Bielen, M. Taylor, H. Crowley, J. Mongelli, C. Richards, P. Crossley.  
Not in attendance: D. Mardy, J. Clutterbuck, D. Policastro

2. Minutes of 2/28/2022 – Regular Board Meeting

Motion to approve: L. Surz  
Seconded: H. Crowley

3. Public Session

Time opened: 7:35. No one is in attendance, so closed at 7:36PM

4. Correspondence

None

5. President's Report John Mongelli

None

6. Vice President's Report Hugh Turk

Reporting on conversation with M. Taylor re: trustee business. The Borough has trustee minutes on file from 2008. Morgan will get digital copies and let us know.

7. Treasurer's Report

Herman Crowley

Account Balances:

Capital Account: \$119,887.33

Operating Account: \$40,372.32

Bills List Total: \$5,769.45

Motion to Approve by H. Crowley, and seconded by H. Turk

Of note:

We are expected to get a quarterly check from the Borough next week after they meet.

8. Secretary's Report

Caroline Richards

None

9. Director's Report

Morgan Taylor

- A. Circulation and Collections: A total of 2,588 print and digital which is an 11% decrease over last month and 19% decrease over last year. AV materials continue to decrease from last year. Weeding continues in the children's collection and 164 new items were added overall.
- B. Finance: We are expecting our 2021 close out dollars as well as the first quarter disbursement next week. Valley Bank provided the Library with free checks, equaling \$300 in savings.
- C. Facilities: The Library is renewing its Total Home Proofing protection with Twin Boro, for wildlife invasion
- D. BCCLS News: M. Taylor submitted the annual statistical report for FY2021 and our annual BCCLS report.
- E. Services: The library has received the iPad for the NJHealthConnect program. M. Taylor is still working out logistics.
- F. Programming and Displays: 7 programs were hosted with a total of 58 attendees. Blind Date with a Book display.
- G. Professional Development: both NJLA Conference will be resuming in person and both J. Bielen and M. Taylor will attend June 1-3.
- H. Community Engagement: The HHK Girl Scouts continue to host meetings at the Library
- I. Youth Services: 1058 items from youth, 80 Young Adult items were checked out. 61 Youth items and 6 YA items were introduced into the collection. The children's collection weeding project continues. 32 youth attended February programming. Looking ahead, J. Bielen has robust plans for programming - especially in person. Summer reading is on the horizon and J.B. will attend a BCCLS summer reading conference in April. J. Bielen is working with the school librarian to coordinate a visit for the 1st graders.

10. Council Liaison Dane Policastro, Councilman

None

11. School Liaison: Diane Mardy, Superintendent

The school has seen an uptick of cases since the school went to mask optional and the state has recommended that while this continues, masks be worn.

12. Committee Reports:

- A. Personnel Committee: Hugh Turk\*, Patricia Crossley Alternate: Jeff Clutterbuck

It is time for the annual evaluation of Librarian. A self-evaluation will be followed by a committee evaluation.

- B. Finance Committee: Herman Crowley\*, Jeff Clutterbuck

None

- C. Library Strategic Plan: Patricia Crossley\*, Leann Surz, Caroline Richards

None

- D. Policies and Procedures Committee: Jeff Clutterbuck\*, Herman Crowley

Bylaws from 2012 need to be reviewed.

- E. Building and Grounds: Leann Surz\*, Caroline Richards

None

- F. Friends of the Library: Caroline Richards\*

Once we have more information we will put together a talking point sheet. Perhaps something realtors can use would be wonderful.

\* Chairperson

13. Old Business

None

14. New Business

None

15. Closed Session (if needed)

None

16. Adjournment:

Vote to adjourn: L. Suez and P. Crossley seconded:

Time of Adjournment: 8:16pm

**Date of Next Meeting:** Monday, April 18 at 7:30pm