

Worth-Pinkham Memorial Library

BOARD OF TRUSTEES MEETING

May 15, 2023 at 7:00pm

MINUTES

1. Call to Order and Open Meeting Act Statement

Meeting called to order at: 7:04pm

In attendance: L. Suez, P. Crossley, J. Mongelli, K. Cosenza, M. Taylor, H. Crowley, H. Turk, C. Richards, J. Clutterbuck, D. Mardy

Not in attendance: D. Policastro, K. Clark

2. Minutes

Minutes of 4/17/2023 Regular Meeting

Motion to approve: J. Clutterbuck

Second: L. Surz

All in favor? Yes, with two abstentions

3. Public Session

No public in attendance

4. Trustee Reports

a. President's Report: None

b. Treasurer, Herman Crowley

Capital Account Balance: \$147,999.89

Operating Account Balance: \$155,666.66

Total: \$303,666.55

Bills List Total: \$6,683.45

Motion to Approve: J. Clutterbuck

Second: D. Mardy

All in favor? Yes.

Utilities are on track with this time last year.

5. Library Director Report, Morgan Taylor, MLS

Circulation and Collections:

- April 2023 circulation totaled 2,884
 - Decrease of 14% from March 2023
 - Decrease of 5% from April 2022
- 165 items were added to the collection and 45 were withdrawn

Facilities:

- DPW took two small trees from behind library and the Garden Club has planted the flower boxes

BCCLS News:

- The BCCLS Friends Committee has started a mentorship opportunity for Friends of the Library organizations. They have meetings every other month on Wednesday mornings. This could be an opportunity for our effort.

Programs & Services:

- 5 programs- 1 for adults, 4 for youth
- Pride month book discussion scheduled for June.

Staff News & Professional Development:

- Staff trained in new BCCLS intranet software
- M. Taylor and K Cosenza are attending the NJLA conference at the end of the month

Community Engagement:

- HHK Waldwick Coop Nursery School art is on display
- Library has put together a raffle basket for the Country Fair at the school.
- 10 Orvil Court Improvements Committee is moving forward. M. Taylor has done a walkthrough of the building. The full committee has also met.

Youth Services:

- 1,152 juvenile titles circulated & 79 YA titles
- National Library Week - children took home an "Our Family Story" booklet
- The HHK/Waldwick Co-Op class came to the library on 5/15.
- Looking ahead:
 - Kindergarten classes are visiting the library in early June.
 - Performers for summer reading are coming together.
 - Will follow up with The Hermitage about a story walk.

6. Borough Council Liaison Report, Councilman Dane Policastro

None

7. Superintendent of Schools Report, Dr. Diane Mardy

- The kindergartners are scheduled to come to the library.
- The school budget has been approved.
- The new BA and D. Mardy presented the budget to the Council.
- Summer reading lists have been solidified and D. Mardy will forward to M. Taylor.
- Last day of school 6/16.

8. Committee Reports

The Personnel Committee has met to discuss the Library Director Review and has scheduled a meeting with the director on 5/24/23 at 5pm.

9. New Business

Potential Fundraising Options:

Have fundraising ready to go by September.

- Capital Fundraising - library generated (not from 501c3) so, restricted re: state contract etc. but may be easier if not putting additional lift on members of the community
- Foundation - A Board would be created to solicit donations. Different than a Friends group because it would not focus on volunteer-run events. Different types of volunteers - so, pool could be more diverse. Perhaps there are community members with deep knowledge in this area. A benefit could be continual/recurring income.
- Professionals - firms exist to help with this. M. Taylor has reached out to some and will circle back. A professional will know about things like corporate donations, how to do the research, marketing/market research, creating a value statement, etc

Library Relocation Needs and Wants:

- Reviewed and discussed slide deck provided by M. Taylor
- Key take aways: flexible spaces, adaptability for technology, sustainability/ low carbon footprint, safety considerations

10. Adjournment

Vote to adjourn: D. Mardy

Seconded: C. Richards

All in favor: Yes

Time of Adjournment: 9:13pm

Date of Next Meeting: Monday, June 12, 2023 at 7:00pm