

Worth-Pinkham Memorial Library

BOARD OF TRUSTEES MEETING

June 12, 2023 at 7:00pm

MINUTES

1. Call to Order and Open Meeting Act Statement

Meeting called to order at: 7:05pm

In attendance: D. Policastro, H. Turk, H. Crowley, J. Clutterbuck, M. Taylor, K. Cosenza, J. Mongelli, C. Richards, P. Crossley, T. Randall

Not in attendance: K. Clark, D. Mardy, L. Surz

2. Minutes

Minutes of 5/15/2023 Regular Meeting

Motion to approve: C. Richards

Second: H. Turk

All in favor Yes

3. Public Session

none

4. Trustee Reports

a. President's Report:

none

b. Treasurer, Herman Crowley

Capital Account Balance: \$148,610.39

Operating Account Balance: \$149,717.69

Total: \$298,328.08

4.75% interest rate on both accounts.

Bills List Total: \$6,215.34

Motion to Approve: J. Clutterbuck

Second: P. Crossley

All in favor.

Resolution to authorize bill payments during summer hiatus

Motion to Approve: H. Crowley

Second: P. Crossley

All in favor.

Gas and Electric usage are below where they were at this point last year.

5. Library Director Report, Morgan Taylor, MLS

Circulation and Collections:

- April 2023 circulation totaled 2,909
 - Increase of 1% from last month
 - Decrease of 1% from last year
- 136 items were added to the collection and 417 were withdrawn

Facilities:

- The Pride flag is flying on the flag pole.

Finance:

- Waiting on the 2nd quarter check, and Bill Jones is correcting this.
- M. Taylor has been in touch with fundraising consultants and they can provide some assistance.

Programs & Services:

- 5 programs with a total of 65 participants. Millennial book club remains popular with adults. K. Cosenza did a few story hours and had a visit with the nursery school
- Children's Summer Reading begins the week of 6/19 with many larger scale events as well as the reading incentives, crafts and smaller scale events/programs. It is anticipated there will be a program for every day of Summer Reading.
- Adult Summer program involves a customized subscription program with curated titles.

Professional Development:

- M. Taylor and K. Cosenza attended the NJLA Annual Conference in Atlantic City earlier in June.
- M. Taylor is looking to schedule some in-house PD for the library staff. Details with logistics to follow.

Community Engagement:

- Artwork display from students at ECLC planned
- Garden Club programming

- Registered for Ho-Ho-Kus Day
 - considering smaller book sale/focusing primarily on children's books
 - possible 50/50 - M. Taylor is looking into if there is a license needed?
Could this go through Friends?

Youth Services:

- Re: community engagement - K. Cosenza hosted or visited the HHK Public kindergarten classes.

6. Borough Council Liaison Report, Councilman Dane Policastro

- Our consultant is taking a medical leave of absence from his job, so in his absence the principal will be sitting in for this person. It is hoped that he can return to the project
- A. Iovino will have an initial concept plan by the end of the month for the Orville Court committee. Committee meeting scheduled for the first or second week of July. Revisions, then scope and budget are next steps.

7. Superintendent of Schools Report, Dr. Diane Mardy

- None

8. Committee Reports

Personnel:

- Met with M. Taylor and shared her review, which will go into her record.
- The personnel committee will move to the next step, re: possible raise, which will be retroactive.

9. New Business

None

10. Old Business

Fundraising:

- Library Development Services (LDS) submitted a proposal for how they could help the Worth Pinkham Library.
 - M. Taylor will meet with LDS to determine how many hours might be required to get the library fundraising efforts underway.
 - To move forward, the board would need to approve it
- Another firm has recently responded to our request, but no firm details yet.
- M. Taylor will investigate if it is possible to move our 501c3 from Friends to a Foundation so the library does not have to start from scratch.

11. Adjournment

Vote to adjourn: J. Clutterbuck

Seconded: P. Crossley

All in favor.

Time of Adjournment: 7:44pm

Date of Next Meeting: Monday, September 18, 2023 at 7:00pm