

Worth-Pinkham Memorial Library

BOARD OF TRUSTEES MEETING

June 13, 2022 at 7:30pm

MINUTES

1. Call to Order and Open Meeting Act Statement

Meeting called to order at:

In attendance: J. Mongelli, L. Surz, H. Turk, H. Crowley, K. Clark, C. Richards, M. Taylor, J. Bielen, D. Policastro

Not in attendance: D. Mardy, P. Crossley, J. Clutterbuck

2. Minutes of 5/16/2022 Regular Meeting

Motion to approve: H. Turk moves and H. Crowley seconds. All in favor.

Minutes of 5/16/2022 Closed Session

Motion to approve: H. Turk moves and H. Crowley seconds. All in favor.

3. Public Session

Opened and closed at 7:41pm

4. Trustee Reports

- a. President, John Mongelli

none

- b. Vice President, Hugh Turk

none

- c. Treasurer, Herman Crowley

Capital Account Balance: \$119,917.97

Operating Account Balance: \$113,790.74

Total: \$233,708.71

Bills List Total: \$8,717.04

Motion to Approve: H. Turk

Seconded: C. Richards. All in favor

- i. Resolution authorizing the Director and Treasurer to pay bills during July and August, for retroactive Board approval in September.

Motion to Approve: H. Turk

Seconded: C. Richards. All in favor.

Utilities are in keeping with this time last year. The budget v. actual reveals that we are on target for the first half of the year.

5. Library Director Report, Morgan Taylor, MLS

Circulation and Collections: May circulation totaled 2,938. This reflects a difference of -3% from the previous month and -6.5% from the previous year. 158 items were added to the collection and 27 were withdrawn.

Finance: Our 2nd quarter check should be issued at June Mayor & Council meeting. We are looking at how to enable credit card payments rather than simply cash/check.

Programming: 16 programs were hosted, 124 participants.

Facilities: the 5/24/22 Mayor and Council meeting designed the library flagpole as a government speech flagpole and June as LGBTQ+ month and the plaque is here at the library. Crack in the ceiling tile was noticed in the public bathroom. There is a potential issue with our one way pest trap; DPW took a quick look, but pest control comes on 6/16/22. This could be another area of focus for the roofers.

Personnel: Two circulation assistants have resigned. M. Taylor has made four hires; three have started. Two are people with BCCLS experience.

Professional Development: J. Bielen and M. Taylor attended NJ Library Conference and

took in various programs including ones about libraries in the post-Covid world and programming

Community Engagement: The kindergartners have come to the library. The Garden Club has planted the window boxes and urns. The gallery exhibit is from ECLC students. The library is registered to participate in HHK day; right now thinking used book sales and kid crafts.

J. Bilean reports that children's circulation was just over 100 items. Multiple copies of books that correspond with the HHK middle school reading have been purchased and are on display. Roughly 20 hours of volunteerism this month. Programming and displays were spring themed. 60 new library cards for the kindergartners. All 4 1st grade classes visited the library and participated in a scavenger hunt. Summer reading registration begins later this month; kids are tracking minutes spent rather than titles read. Teen summer reading is more of a review challenge. The kick off is 6/23.

6. Borough Council Liaison Report, Councilman Dane Policastro

None

7. Superintendent of Schools Report, Dr. Diane Mardy

None

8. Committee Reports

Buildings & Grounds: trimming and pruning the front bushes - discuss with DPW and go over general list of DPW responsibilities.

9. Old Business

None

10. New Business

- a. Roofing Estimate: All three estimates reviewed. D. Policastro suggests a consult with J. Pattman. Our finances would permit us to pay for this out of our Operating Account.

b. Clover Point of Sale - Clover has a relationship with the library's bank, Valley. The primary reason to collect via credit card is to provide an easy way for people to donate as well as opportunities for auto charges - so a giving plan could be established. The fine print and fees need to be carefully reviewed. M. Taylor will further investigate. This opens the conversation of how we want to manage fundraising.

Additionally, D. Policastro suggests pursuing the PayPal option through the Friends' 501C3.

11. Closed Session (if needed)

H. Turk moves to go to closed sessions and C. Richards seconded at 8:45pm.

12. Open Session -

Return to the discussion Regarding Roof: Pre-authorize up to \$7,500.00. H. Turk moves and C. Richards seconds authorizing up to 7,500.00 to spend on repairing the roof.

13. Adjournment

Vote to adjourn: L. Surz moves to adjourn at 9:08pm

Seconded: H. Crowley

Time of Adjournment: 9:08pm

Date of Next Meeting: Monday, September 19 at 7:30pm