

Worth-Pinkham Memorial Library

BOARD OF TRUSTEES MEETING

September 18, 2023 at 7:00pm

MINUTES

1. Call to Order and Open Meeting Act Statement

Meeting called to order at: 7:05pm

In attendance: D. Policastro, C. Richards, L. Surz, J. Mongelli, J. Clutterbuck, K. Cosenza, M. Taylor, H. Crowley, D. Mardy, H. Turk

Not in attendance: K. Clark

2. Minutes

Minutes of 6/12/2023 Regular Meeting

Motion to approve: J. Mongelli

Second: C. Richards

Abstain: D. Mardy, L. Surz

3. Public Session

No public in attendance

4. Trustee Reports

a. President's Report:

n/a

b. Treasurer, Herman Crowley

Capital Account Balance: \$150,453.91

Operating Account Balance: \$186,471.56

Total: \$336,925.47

September Bills List Total: \$6,864.92

Motion to Approve: H. Crowley

Second: H. Turk

All in favor.

Pre-approved bill payments:

July: \$15,351.30

August: \$5,562.97

Resolution to transfer \$43,400 from Operating Account to Capital Account

Motion to Approve: H. Turk

Second: L. Surz

All in favor.

5. Library Director Report, Morgan Taylor, MLS

- June to August 2023 circulation totaled: 10,331
- Building update: roof, gutters, bathroom key, burglar alarm, staff sink
- BCCLS:
 - new website launch
 - Hoboken: Book Sanctuary City
 - BCCLS Friends Brunch 10/16/23
- Programs:
 - increase in attendees from last summer
- Social Media & Creativity: social reach increasing, Welcome brochure updated and includes QR code.
- Professional Development
 - M.T. to attend “Renovating for the Missing Patron” workshop. J.C. expressed interest
 - M.T. to co-mentor new director at the Allendale library
- Community Engagement
 - Ho-Ho-Kus Day - children’s book sale and “Blind Date with a Book” as well as kindness rocks for a children’s activity. Total profit: \$189

Youth Services:

- Summer Reading: 44 registrants
- K.C. attended the LibraryLinkNJ meeting
- Six summer volunteers worked on craft prep and shelf reading. Total of 57 hours.
- 49 Summer Programs with attendance of 712. 23 Crafts, 9 STEAM programs, 8 Story Times, 5 performers and 4 Toddler Free Plays.
- Kindergarten engagement in June
- Special Story Times: HHK FD, Gain Ville Learning Center (bilingual), HHK PD
- Looking ahead: Fire Prevention Week story hour, rearranging juvenile nonfiction and Halloween decorating.

6. Borough Council Liaison Report, Councilman Dane Policastro

- Orvil Court project update

7. Superintendent of Schools Report, Dr. Diane Mardy

- Great start to school with strong summer reading and an author visit (M. Dilloway) to come. Her visit will include workshops with the kids
- Groundbreaking ceremony 9/15 and demolition has started

8. New Business

2024 Holiday Schedule

Motion to Approve: D. Mardy
Second: H. Crowley
All in favor.

2024 Board Meeting Schedule

Meetings will be moved from 7pm to 6:30pm
Motion to Approve: D. Mardy
Second: L. Surz
All in favor.

Audit review

Motion to Approve: H. Turk
Second: P. Crossley
All in favor.

9. Closed Session: Personnel

Closed session began at 8:15pm

Motion to resume open session at 9:28pm: C. Richards, second: D. Mardy.

10. Old Business

Director salary review

M. Taylor's salary will be increased to \$88,000, retroactive to anniversary date in April
Motion to Approve: H. Turk
Second: C. Richards
All in favor.

11. Adjournment

Vote to adjourn: C. Richards

Seconded: D. Mardy

All in favor? yes

Time of Adjournment: 9:30pm

Date of Next Meeting: Monday, October 16, 2023 at 7:00pm