

HO-HO-KUS LIBRARY  
BOARD OF TRUSTEES

BOARD MINUTES  
OCTOBER 17, 2016

Meeting called to order at 7:35pm.

Members in attendance: John Mongelli, Herman Crowley, Leeann Surz, Caroline Richards, Gretchen Kazer, Diane Mardy and Patricia Crossley.

1. Call to Order and Attendance with the Open Meeting Act.
2. Public Comments  
No public in attendance.
3. The September minutes were approved with corrections: The addition of Patricia to the attendance and stating that the June minutes were approved.
4. President's Report  
No report this month.
5. Vice President's Report  
No report this month.
6. Treasurer's report  
The October bill list of \$9,204.14 was approved. PSE&G and Direct Energy will bill separately. The 4th quarter payment from the Boro should arrive by the 30th. The account balances are: Operating Account - \$50,459, and Capital Account - \$65,724, Total - \$116,186.  
Please see Treasurer's Report for complete financial listing.
7. Secretary's Report  
No report this month.
8. Director's Report  
Circulation for September was 3,381 - a 22% increase over 2015. Visitors to the library totaled 2800.  
The 1/3 mil allocation for 2017 will be \$437,784. The library has received \$1774 in State funding. A Capital Plan is needed before the end of the year and should be reflected in the December minutes. Please see Gretchen's full report for details.  
Closed Session: 8:15 - 9:20pm.
9. Council Liaison  
As Kevin completes his term as liaison, he congratulated the Library on its achievements.
10. School Liaison  
The Summer Library Programs at the school were successful. Diane will be hosting a program called "Where in HHK is Dr. Mardy?"

A meeting with parents is planned for the Mural.

11. Standing Committee Reports

A. Personnel - No report this month.

B. Finance - Gretchen & Herman to meet to discuss payroll.

C. Library Strategic Planning - No report this month.

1. Title Search - No new news.

D. Buildings & Grounds - All lights are working. Spring plans for landscaping are in development.

E. Policies & Procedures - No report this month.

12. Old Business

Discussion on Friend Group development tabled until January.

13. New Business

No report this month.

Next Meeting : November 22, 2016.

Adjournment : 9:40pm.