

**Worth-Pinkham Memorial Library**  
**Board of Trustees Meeting**  
**October 21, 2019**  
**7:30pm**  
**Minutes**

1. Meeting called to order by J. Mongelli at 7:32pm. In attendance: L. Surz, P. Crossley, J. Clutterbuck, H. Turk, C. Richards, Gretchen Kaser, and Alyssa Harvey. H. Crowley, D. Mardy, and D. Policastro are not in attendance.
2. J. Clutterbuck moves to approve and C. Richards seconds the approval of September, 2019 meeting minutes. J. Clutterbuck moved and P. Crossley seconded the approval of the 10/10/19 meeting minutes.
3. Public Session – No public in attendance
4. Correspondence – No report
5. President’s Report – J. Mongelli
6. Vice President’s Report – H. Turk: No report
7. Treasurer’s Report – H. Crowley: Absent
  - a) See attached
  - b) J. Clutterbuck moves to and H. Turk seconds the approval of the bills list. We just made the final payment to the architect out of Capital. Everything else was out of Operating. We are now getting our own PSE&G Bills
8. Secretary’s Report – C. Richards: No report
9. Director’s Report –
  - a) Circulation down a bit from August, but this is typical.
  - b) We did get our 1/3 of a million for 2020, and it was once again a decrease. 433,959.00\$ which is about a 2,500\$ decrease from 2019 and we did get 1,787\$ from the State Library.
  - c) BCCLS has updated some policies around lending dates and renewals, but they will not affect us much
  - d) 3<sup>rd</sup> annual Haunted House this Friday. H. Turk moves to and L. Surz have the library close at 1pm on 10/25 to decorate.
  - e) Regarding staffing the new programming library assistant is on board. She started 10/7/19. Gayle Albes retired 9/30
  - f) GK elected to the BCCLS Executive Board; this is a first for HHK.
  - g) GK requests permission to go to the (national) PLA conference in Nashville in February. It confers every other year. Registration is 300\$ and then there would be

the cost of airfare/hotel. P. Crossley moves to approve and H. Turk seconds the approval of this trip.

- h) The roof leaked into a light fixture during the rainstorm during the week of 10/14/19. DPW was notified and Bill Jones is aware.

10. Children's Librarian Report – A. Harvey

- a) Two more shelves have been added to the YA area and additional texts have been purchased
- b) Jerry Carchi and daughter came for an author talk and visit. Next month another author visit is scheduled for a service. Additionally, there was a reading to a therapy dog (through Kathy Santo). Another is scheduled for next month.
- c) Looking ahead, the events have been scheduled for the end of the year
- d) AH is weeding through outdated children's non-fiction.

11. Council Liaison – D. Policastro: Absent

12. School Liaison – D. Mardy: Absent

13. Committee Reports

- a. Personnel Committee – J. Clutterbuck moves to ratify the hiring of the programming library assistant for the salary 14\$/hour. L. Surz seconded and all in favor.
- b. Finance Committee - none
- c. Library Strategic Plan – G. Kaser. Last meeting on 9/23/19. Looked at goals from last plan. Committee has been drafting and GK will schedule.
- d. Sub-Committee – none
- e. Policies and Procedures – none
- f. Building and Grounds – none
- g. Friends of the Library – Caroline Richards
  - i. Working on theme – accessing and modernizing while maintaining charm – consider “Access is the Doorway” suggested by J. Mongelli

14. Old Business

- a. None

15. New Business –

- a. None

16. H. Turk moved to enter closed session at 8:08pm

17. H. Turk moved to open regular session and L. Surz seconded at 9:22.

18. H. Turk moved to adjourn and L. Surz seconded at 9:23

Next Meeting: November 18th at 7:30