

Worth-Pinkham Memorial Library

BOARD OF TRUSTEES MEETING

November 20, 2023 at 7:00pm

MINUTES

1. Call to Order and Open Meeting Act Statement

Meeting called to order at: 7:01pm

In attendance: L. Surz, H. Turk, J. Mongelli, K. Cosenza, M. Taylor, H. Crowley, C. Richards, J. Clutterbuck

Not in attendance: D. Mardy, K. Clark

2. Minutes

Minutes of 10/16/2023 Regular Meeting

Motion to approve: J. Clutterbuck

Second: H. Turk

All in favor. All with two abstentions (J. Mongelli and CRichards)

3. Public Session

none

4. Trustee Reports

a. President's Report:

None

b. Treasurer, Herman Crowley

Capital Account Balance: \$195,193.06

Operating Account Balance: \$97,222.65

Total: \$292,415.71

Bills List Total: \$14,798.56

Motion to Approve: J. Clutterbuck

Second: C. Richards

All in favor: Yes

Gas and Electric - as expected compared to this time last year.

Re: the budget, we are in line

5. Library Director Report, Morgan Taylor, MLS

- October circulation total: 3,457
 - circulation is up 5% over this time last year
 - new all time high for eContent circulation
 - 232 items added and 80 items withdrawn from the collection
 - space adjacent to circ. desk has been updated and DVDs have been relocated.
- Finances:
 - BCCLS 2024 budget passed and annual bill will go up \$700
 - The Contemporary Club of HHK made a donation to the library: \$2696.05
 - The Borough's insurance cost is increasing by 16%. Full impact to library is not yet known.
- Facilities
 - Staff sink estimates are in, but clarifying questions need to be asked
 - Spotted Lanternfly update
 - Book sale space reconfigured
 - Halloween display
- Programs:
 - 11 programs with a total of 101 attendees
 - Guest speaker
 - 2 special story time sessions
- PD:
 - M. Taylor attended info session for Palace Project (an ebook app) that gives access to state library collection. M. Taylor is weighing options of introducing patrons to a new platform.
 - M. Taylor attended "Renovating for the Missing Patron" which offered tips on how to maximize space for community needs.
- BCCLS News
 - now 6 book sanctuaries in NJ
 - question asked about how to become one
 - Friends Brunch on 10/16 featured Beatriz Williams and Lauren Willig
- Community Engagement
 - Museum of Moving Image vouchers
 - Donation from Bob Kane of black and white print of the train station
 - Thank you cards made by children over the summer have been delivered (fire, police, ambulance, DPW, mayor & council)
- Youth Services
 - Fire prevention week storytime was a great time. The library is looking to bring FD and PD back annually.
 - Halloween story time
 - Kevin attended Youth Services Committee Boot Camp with a focus on STEAM
 - Coming up: family program to make a keepsake towel (handprint) hand towel craft in time for the holidays.

6. Borough Council Liaison Report, Councilman Dane Policastro

- Mayor and Council inviting library to a non-quorum joint meeting on Tuesday 12/5 at 7pm. The purpose of the meeting to hold a working session between the two groups to lay out a plan for 10 Orvil Court and see if agreeable.

7. Superintendent of Schools Report, Dr. Diane Mardy

None

8. Committee Reports

None

9. New Business

- a. Early close Friday 12/15 for staff training and holiday party
 - Discussion: none
 - Motion to Approve: L. Surz
Second: H. Crowley
All in favor.
- b. Budget 2024
 - Draft budget presented. The Finance Committee will meet in advance of the December meeting to report back.
- c. Appointment of Nominating Committee
 - Discussion: The job is to present the slate of officers for 2024. C. Richards, D. Mardy, H. Turk have been appointed to committee.

10. Old Business

None

11. Closed Session: Personnel

Vote to enter closed at 8:05pm: C. Richards
Second: J. Clutterbuck
All in favor: All

12. Adjournment

Vote to adjourn: J. Clutterbuck
Seconded: H. Crowley
All in favor: All
Time of Adjournment: 8:17pm

Date of Next Meeting: Monday, December 18, 2023 at 7:00pm