

# Worth-Pinkham Memorial Library

## BOARD OF TRUSTEES MEETING

December 19, 2022 at 7:00pm

### MINUTES

1. Call to Order and Open Meeting Act Statement

Meeting called to order at: 7:05pm

In attendance: P. Crossley, H. Crowley, J. Mongelli, C. Richards, L. Surz, H. Turk, J. Clutterbuck (7:20pm)  
K. Cosenza, M. Taylor

Not in attendance: K. Clark, D. Mardy, D. Policastro,

2. Minutes

Minutes of 11/21/2022 Regular Meeting

Motion to approve: C. Richards

Seconded: H. Crowley

Minutes of 11/21/2022 Closed Session

Motion to approve: C. Richards

Seconded: H. Crowley

3. Public Session

No public in attendance.

4. Trustee Reports

a. President, John Mongelli

D. Mardy will chair the Nominating Committee, joined by H. Turk and P. Crossley. They will convene to discuss the slate of officers prior to the next meeting (1/23/23).

The President will establish the committees during the reorganization meeting in January.

b. Vice President, Hugh Turk

None

c. Treasurer, Herman Crowley

Capital Account Balance: \$145,548.66  
Operating Account Balance: \$70,963.94  
Total: \$216,512.60

Bills List Total: \$10,448.55  
Motion to Approve: C. Richards  
Seconded: L. Surz

Utilities/Gas: on par with this time last year.  
Profit & Loss: on target for budget

5. Library Director Report, Morgan Taylor, MLS

Circulation and Collections:

- November circulation totaled 2,991. This is a decrease of 5% from October and 0.5% from 2021
- 404 items were added to the collection and 154 were withdrawn
- Hoopla usage was high in November.
- Juvenile circulation highest it has been all year.

Facilities:

- Decorations are up
- Bathroom log sheet has helped identify issues

Finance:

- Individual donations totalling \$585 and a Conestoga Road Foundation \$2,500.

Friends:

- The Department of Treasury will revoke the Friends organization's status because it has been 2+ years since we've filed. If the library wants to keep the organization current, we will need to file. M. Taylor can't put it in her name, W. O'Keefe would like her name off of it. C. Richards will take the name responsibility.

Programming:

- 6 programs/73 participants

BCCLS News:

- BCCLS offering optional service for IT support that M. Taylor will investigate how helpful it could be for HHK.

Professional Development:

- Ongoing opportunities

Community Engagement:

- 11/20/22 Public presentation to the town for possible location change. Roughly 25 members of the public in attendance and all feedback was positive.

Youth Services:

- 207 titles added to the juvenile collection, including bilingual books which are now on display. Areas of the room have been rearranged. The new play kitchen is very popular and other educational toys are in rotation.
- D. Fisher of The Bendy Bookworm came for a Toddler Yoga Storytime in November
- The managing director of the Gain Ville Learning Center has reached out regarding a bilingual story time in January.

6. Borough Council Liaison Report, Councilman Dane Policastro

Provided by M. Taylor, in D. Policastro's absence:

It is the Mayor and Council's wish to establish a committee to address improvements at 10 Orville Court and would like the Library Board to offer 3 board members to join the committee with M. Taylor. The committee will be appointed at the Borough's January 3rd Reorganization Meeting.

We do not yet know the level of commitment required for the committee. For consideration are L. Surz and C. Richards as members of the Buildings & Grounds committee, J. Clutterbuck because of his experience with real estate law, and J. Mongelli as president. P. Crossley has also offered to be a backup or alternate if required.

If/ when the library relocation is officially determined, the Mayor and Council will seriously consider options for a temporary library space to be occupied during the renovation process. This could ease the burden of maintaining our current location and expedite the property's transition for the Borough.

7. Superintendent of Schools Report, Dr. Diane Mardy

Via email: The school has gotten a \$10M gift to build a new gym and wellness center.

8. Committee Reports

None

9. Old Business

Budget 2023

- Motion to approve: H. Crowley
- Seconded: L. Surz
- All in favor

10. New Business

FY21 Audit Report

- Motion to approve: H. Turk
- Seconded: L. Surz
- All in favor

11. Closed Session

None

12. Adjournment

Vote to adjourn: L. Surz  
Seconded: H. Turk  
Time of Adjournment: 7:43pm

**Date of Next Meeting:** Monday, January 23, 2022 at 7pm