

HO-HO-KUS LIBRARY
BOARD OF TRUSTEES

BOARD MINUTES
FEBRUARY 23, 2015

Meeting called to order at 7:30pm. Members in attendance: John Mongelli, Leann Surz, Hugh Turk, Herman Crowley, Kevin Shea, Patricia Crossley and Caroline Richards.

1. Call to Order and Attendance with the Open Meeting Act.

2. Public Comment

One resident arrived late and was heard before adjournment.

3. Minutes of the previous meeting: January Minutes were read and approved.

4. President's Report

Everything progressing smoothly. Gretchen will begin March 3rd and will establish a Facebook presence. List Serv is up and running.

The part-time Bookkeeper has started and is presently working with Dave and Jeff at the Boro office. Kevin will introduce Gretchen at the Council Meeting tomorrow evening.

5. Vice President's Report

No report this month.

6. Treasurer's Report

Beginning January 2015, all bank statements will be delivered by mail to the Bookkeeper at the Library.

Balances as of January: Operating Account - \$2328.31. (Deposits: \$213.60)
Capital Account - \$ 52,782.00.

A check in the amount of \$40,000.00 will be received from the Boro each quarter. The first check will arrive April 1st.

7. Secretary's Report

No report this month.

8. Interim Director's Report

Phyllis had a breakfast meeting with Gretchen. The State Report has been submitted. For informational purposes, employees are tracking how many people are attending the Library and for what purpose. Marie is the new Director at BCCLS.

9. Council Liaison

Kevin reports the Boro budget is moving along and the Bookkeeper is becoming familiar with the Boro and its operations.

10. School Liaison

PARC testing will take place next week. Debora announced she will retire June 30th and there is a strong candidate for her position that will be announced Wednesday. The School Board is working on their Strategic Plan for next year. A Northern Highlands student/Ho-Ho-Kus resident is auditioning on "The Voice" this evening!! Peter Pan will be the Spring Musical. Dr. Seuss-Read Across America will take

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place on Thursday, and the annual Book Fair is in progress. The school is exploring BYOD (bring your own device) in an effort to integrate technology. March 21st is the Dinner Dance.

11. Standing Committee Reports

- A. Personnel - Our new Director will start March 3rd.
- B. Finance - No report this month.
- C. Library Strategic Planning
 - a. Title Search - Progressing.
- D. Buildings & Grounds - The DPW is doing a Stellar job cleaning the Library steps & walkway.
- E. Policies & Procedures - Progressing.

12. Old Business

No report this month.

13. New Business

No report this month.

14. Public Comments

There was one question regarding general information about our new Director.

15. Date of Next Meeting - March 16, 2015.

Adjournment: 8:05pm