

# Worth-Pinkham Memorial Library

## BOARD OF TRUSTEES MEETING

February 24, 2020

7:30pm

Minutes

1. Call to Order & Attendance in Accordance With the Open Public Meeting Act at 7:34pm. John Mongelli, Hugh Turk, Herman Crowley, Jeff Clutterbuck, Leann Surz, Dane Policastro, Diane Mardy, and Gretchen Corsillo were in attendance. Patricia Crossley, and Caroline Richards were not present.
2. Minutes of January 27, 2020 Regular Meeting – D. Mardy and H. Crowley moved to approve.

3. Public Session

Opened at 7:40pm and closed at 7:40pm

4. Correspondence

None to report

5. President's Report

John Mongelli

None

6. Vice President's Report

Hugh Turk

None

7. Treasurer's Report

Herman Crowley

Capital Account: \$83,758.41

Operating Account: \$39,960.25

Total: \$123,718.66

This week we will get our check from the Boro less payroll.

Bills list reviewed.

Herman Crowley moved to approve the bills list for February 2020. Jeff Clutterbuck seconded. All approved.

8. Secretary's Report

Caroline Richards

None

9. Director's Report

Gretchen Corsillo

Monthly circulation decreased over last year over previous month. Physical media and magazines are trending downward in general due to more online usage.

Our 1<sup>st</sup> quarter check will be issued the last week of February and we will also be receiving billing for municipal services rendered during the 4<sup>th</sup> quarter of 2019 and January 2020.

Adult programming going well.

Our library was featured in the Bergen Record alongside a few others for the state's construction bond program with a nice mention and photo.

All employee reviews and raises are complete and will go into effect March 1, 2020.

Wiring issue in crawlspace under children's room was resolved and likely due to faulty wiring.

Gretchen will be attending PLA Conference and Alyssa will attend the state-sponsored Summer Reading Work Shop.

10. Council Liaison

Dane Policastro, Councilman

None

11. School Liaison

Diane Mardy, Superintendent

Alyssa is working with school on Ho-Ho-Kus Now segment about library.  
School hiring a full-time Library Media Person.

12. Committee Reports:

A. Personnel Committee-

None

B. Finance Committee-

None

C. Library Strategic Plan-

None

D. Sub-Committee –

a. Title Search Committee-

At some point with construction eminent we should get clear title from Worth Pinkham estate.

E. Policies and Procedures Committee

None

F. Building and Grounds-

Covered above

## G. Friends of the Library-

Caroline Richards is Library Board Liaison, was not present tonight so Gretchen gave report. They are tweaking By-laws and looking to have a Lemonade Day on the porch for library awareness and library card registration.

## 13. Old Business-

Approval of personnel policy addition tabled until we find out how the Boro handles the yearly waiver.

Approval of Lime Energy proposal tabled until we get a go ahead for either Joy Electric or Electrical Inspector to see if our current wiring can handle the scope of work proposed.

## 14. New Business-

Project values from architect including the current building reno, additional 10' extension and new construction \$5.3 million estimate. We will have a partial rendering before next meeting.

The application for grant opens 3/9 and closes 4/6. Many BCCLS libraries are applying.

John Mongelli handed out a draft of the library funding and awareness campaign for ideas of community support.

Closed Session- none

Date of next meeting March 16,2020

Adjournment 9:15 J. Clutterbuck and H. Crowley