

Worth-Pinkham Memorial Library

BOARD OF TRUSTEES MEETING

February 26, 2018

7:30pm

Minutes

1. Call to Order & Attendance in Accordance With the Open Public Meeting Act at 7:32pm. John Mongelli, Hugh Turk, Herman Crowley, J. Clutterbuck, Diane Mardy, Patricia Crossley, Leann Surz and Caroline Richards and Gretchen Kaser are in attendance. Tom Fiato is not present.

2. Minutes of 4/17/17 Regular Meeting – Jeff Clutterbook moved to approve. D. Mardy, P. Crossley, and L. Surz abstained. All others in favor.

3. Public Session

Opened at 7:35pm and closed at 7:35pm

4. Correspondence

None to report

5. President's Report

John Mongelli

None

6. Vice President's Report

Hugh Turk

None

7. Treasurer's Report

Herman Crowley

Capital Account: \$55,105.04
Operating Account: \$58,953.61
Total: \$114,058.65

Bills list reviewed.

Electric trends reviewed, but the gas bill has not come in prior to the meeting.

The draft budget reflects the elimination of a position, and the salary increases discussed at the last meeting. The building maintenance and repairs budget line item has been increased from that of last year. Budget may be amended when G. Kaser's review is finalized.

D. Mardy moved to approve the budget for 2018. H. Crowley seconded. All approved.

8. Secretary's Report

Caroline Richards

None

9. Director's Report

Gretchen Kaser

Monthly traffic is consistent this time last year; this is reasonable given the problems with delivery that the libraries across BCCLS are experiencing.

Regarding the delivery problem. This is a state level problem. G. Kaser is now on the task force to try to solve the issue. The new, state-negotiated vendor has withdrawn from its contract at the end of May. Holds were suspended, but has now been opened again, and BCCLS is working to find a temporary private vendor for inter BCCLS delivery. There is concern that this is becoming a PR problem as well.

The Launchpad tablets have had a successful launch; people seem happy. A few more per age group would be helpful.

Analytics on Demand (AOD), a powerful demographics tool to help the library with marketing, has been purchased.

The building has had a number of problems in the last month including a significant sewage back up, the stone wall collapse, a broken bathroom faucet and a railing problem. The largest of which is the stone wall and Bill Jones is securing quotes for repair.

The library has a new person in charge of the daily maintenance/cleaning and things are going well so far.

The site survey has been conducted and we are waiting for the report.

Bill Jones mentioned to J. Mongelli that St. Bart's church is getting a new pastor and has gained new families. They are looking to revitalize.

J. Clutterbuck moved that the library will sponsor two HHK/SR Baseball and Softball Association teams, the minors grade 3-4 for the boys and Softball grades 3-8 for the girls at the Home Run level for a combined contribution of \$650. "HHK Library" will be printed on the back of the shirts. H. Crowley will send the check out in Tuesday, February 27's mail.

C. Richards moved that the library will sponsor a two private consultation with the children's librarian to talk and determine the child's area of interest and then select 8-10 books tailored to that child. Worth approximately 75\$/basket, and a front row seat at an upcoming Library sponsored experience. Both to benefit the Ed. Foundation on their 4/6/18 auction. P. Crossley seconded. All approved.

10. Council Liaison

Thomas Fiato, Councilman

None

11. School Liaison

Diane Mardy, Superintendent

D. Mardy will speak to the Ed. Foundation about the donations from the library.

12. Committee Reports:

A. Personnel Committee-

None

B. Finance Committee-

None

C. Library Strategic Plan-

None

D. Sub-Committee –

a. Title Search Committee-

J. Clutterbuck queries if there have been any further grants that the state is giving for libraries. G. Kaser thinks that Fall is a more likely time that the program will be opened.

E. Policies and Procedures Committee

None

F. Building and Grounds-

Covered above

13. Old Business

a. Operating Budget

Covered above

14. New Business – covered above

15. Closed Session

L. Surz moved to close the Open Session go to Closed Session at 8:58pm. P. Crossley seconded.

H. Turk moved to open the Closed Session at 8:59 and H. Crowley seconded.

Date of Next Meeting: March 19, 2018

Adjournment