

# Worth-Pinkham Memorial Library

## BOARD OF TRUSTEES MEETING

February 27, 2023 at 7:00pm via Zoom

### MINUTES

1. Call to Order and Open Meeting Act Statement

Meeting called to order at: 7:12pm

In attendance: J. Mongelli, J. Clutterbuck, H. Crowley, L. Surz, H. Turk, D. Policastro, C. Richards (8:05pm), M. Taylor, K. Cosenza

Not in attendance: K. Clark, P. Crossley, D. Mardy

2. Minutes

Minutes of 1/23/2023 Regular Meeting

Motion to approve: L. Surz

Second: H. Turk

Abstain: None

3. Public Session

None in attendance

4. Trustee Reports

a. President, John Mongelli

None

b. Vice President, Hugh Turk

None

c. Treasurer, Herman Crowley

Capital Account Balance: \$146,490.17

Operating Account Balance: \$105,246.23

Total: \$251,736.40

Bills List Total: \$5,868.96

Motion to Approve: J. Clutterbuck

Second: H. Turk

5. Library Director Report, Morgan Taylor, MLS

Circulation and Collections:

- January 2023 circulation totaled 3,120, increase of 5.9% from December 2022 and an increase of 6.6% from January 2022
- 147 items were added to the collection and 312 were withdrawn

Finance:

- Received \$2,822.58 check from Bergen County Grant

Facilities:

- Tarp came off roof & DPW repaired it
- Borough arborist will be contacted for tree removal
- Plumber has been contacted for staff toilet
- The door counter is not functioning correctly- the staff will continue making adjustments as before

Staff News:

- Annual performance reviews have been completed
- Interviews are in progress for the Circulation and Marketing/Adult Programming positions

Community Engagement:

- 10 Orvil Court Improvements Committee met- they toured the property and are finding someone who can assess the building structure- there are 4 firms in consideration; next meeting should be 2-4 weeks after the firms respond

Youth Services:

- Gain Ville Learning Center performed bilingual (English/ Spanish) story time

6. Borough Council Liaison Report, Councilman Dane Policastro

None

7. Superintendent of Schools Report, Dr. Diane Mardy

None

8. Committee Reports

Nominating Committee

- Deferred to March meeting

9. Old Business

None

10. New Business

a. NJ State Library Annual Letter

- Board is required to do a total of 7 continuing education hours- no restrictions or requirements on who/how many members must participate

b. Remote Work Policy- Review and approve updated draft

Motion: J. Clutterbuck

Second: H. Crowley

All in favor

11. Closed Session

None

12. Adjournment

Vote to adjourn: H. Turk

Seconded: H. Crowley

All in favor.

Time of Adjournment: 8:07pm

**Date of Next Meeting:** Monday, March 20, 2023 at 7:00pm