

**Worth-Pinkham Memorial Library
Board of Trustees Meeting Minutes
March 15, 2021 @ 7:30pm**

Meeting called to order at 7:35. J. Mongelli, C. Richards, A. Harvey, D. Policastro, H. Turk, P. Crossley, H. Crowley, D. Mardy and J. Clutterbuck in attendance.

Minutes from 2/22/21 approved.

President's Report:

- a) J. Mongelli had a positive meeting with the Mayor re: possible move to the BOA meeting in town.

Vice President's Report: none

Treasurer's Report:

J. Clutterbuck made a motion to approve the bills list and D. Mardy seconded it. All in favor. Motion approved.

Secretary's Report: None

Interim Director's Report:

- a) Traffic - lower than average, but Governor's announcement about capacity may spark some additional options. A. Harvey will keep board advised
- b) Circulation Numbers - lower than recent months, but still higher than this time last year.
- c) Finance - the staff's pay raises went into effect today - with the exception of A. Harvey's. The board needs to confirm A. Harvey's raise effective March 1 and if the raise should be based on the number before or after she took over as interim. The board confirms that A. Harvey's raise should be based on the increased salary. However, the stipend remains in place, unchanged.
- d) The NJ state and BCCLS reports have been filed.
- e) Staffing is back to full staffing.
- f) Buildings and Grounds - the raccoon problem persists - most often in the areas where there is a drop ceiling, and in particular near the director's office. Remediation is in progress and it appears that the one-way tunnels are working. The tarp in place is currently keeping the leaking at bay.
- g) Youth Services is robust and parents continue to send in photos of their children doing their crafts. Story time views increasing. Teen craft continues. Looking ahead, Summer Reading planning is underway and A. Harvey is in touch with B. Jones regarding using the Town Green for some programs.

Council Liaison:

- a) A. Harvey should notify B. Jones about dates for using the Town Green and DPW will facilitate

- b) B. Jones apologizes for not sending accounting of outstanding bills the Boro will charge the library, but should have it for next meeting.
- c) Repairs/Replacement of the roof - Boro's position that it is best to remain in holding pattern. J. Pattman has offered to monitor the situation and will reevaluate the situation as things develop. It currently stands that the Board would front the cost of the repair should one be necessary.

Discussion surrounding the need to patch the roof sooner rather than later ensued. There is a number of 10-15K to replace the roof that has been floated, but unclear if that is from a roofer, or from the DPW. We will table this until next month and for now J. Pattman will keep an eye on the roof and we will keep the traps up.

Superintendent's Update:

- a) The school is in a waiting mode due to the water damage.

Committee Reports:

- a) Personnel -
- b) Finance - working on revising the budget. A Harvey will send current draft as well as 2020 budget
- c) Strategic Planning - will be handled in October
- d) Title - J. Mongelli has shared the correspondence from 2016 to the Mayor and copies to B. Jones and D. Policastro.
- e) Policies and Procedures -
- f) Buildings and Grounds - see above
- g) Friends of the Library -

Old Business:

New Business:

H. Turk moves and D. Mardy seconds moving to closed session at 8:30pm.

Next Meeting: April 19, 2021

J. Clutterbuck moves and H. Turk seconds a motion to adjourn the meeting at 9:10.