

HO-HO-KUS LIBRARY  
BOARD OF TRUSTEES

BOARD MINUTES  
MARCH 16, 2015

Meeting called to order at 7:40pm. Members in attendance: John Mongelli, Hugh Turk, Herman Crowley, Leann Surz, Jeffrey Clutterbuck, Caroline Richards, Deborah Ferrara and Patricia Crossley.

1. Call to Order and Attendance in Accordance With the Open Meeting Act.
2. Minutes of the February meeting were approved with corrections. Section 10, School Liaison: The school is looking at the One-to-One Initiative, which would give students in grades 5-8 use of a computer device.
3. Public Comments - no public in attendance.
4. President's Report  
Financial disclosures of Board Members are required. RuthAnn at the Boro will send to each by email.
5. Vice-President's Report  
No report this month.
6. Treasurer's Report  
The Boro will submit funds to the library monthly beginning April 1. Checks will require 2 live signatures, not stamped.
7. Secretary's Report  
No report this month.
8. Director's Report  
The circulation numbers in February's report are slightly down - weather was a factor. Some book shipments have come in and ordering additional materials such as The New York Times best sellers, children's popular books, nominated and Oscar winning movies is a top priority. Building library policies such as: code of conduct, circulation and technology use continues. It may be easier to begin again with the library website. It has been labeled "Under Construction" and may be accessed through the BCCLS website. Weeding the adult and children's collection continues, the young adult section needs attention. Lists are being prepared to "level" the children's collection. Zinno was a big success this month.  
  
Cheryl's report included sample vouchers which will be used for all vendors going forward. Leasing rather than buying books for the collection may be an option.
9. Council Liaison  
No report this month.

10. School Liaison  
The school has had a librarian-in-training for 4 years. This year no one is able to oversee the collection.
11. Committee Reports
  - a. Personnel - no report this month.
  - b. Finance - Gretchen and Cheryl are reviewing the budget.
  - c. Strategic Planning
    1. Title Search - closed session.
  - d. Building and Grounds - The porch was power washed to remove salt and dirt.  
We continue using DPW services.
  - e. Policies & Procedures - discussed in Director's Report.
12. Old Business  
No report this month
13. New Business  
No report this month.
14. Date of next meeting: April 20, 2015.

Adjournment: 9:15pm