

Worth-Pinkham Memorial Library

BOARD OF TRUSTEES MEETING

March 20, 2023 at 7:00pm

MINUTES

1. Call to Order and Open Meeting Act Statement

Meeting called to order at: 7:05pm

In attendance: L. Surz, H. Crowley, H. Turk, P. Crossley, M. Taylor, K. Cosenza, D. Mardy, J. Mongelli, C. Richards

Not in attendance: J. Clutterbuck, D. Policastro, K. Clark

2. Minutes

Minutes of 2/20/2023 Regular Meeting

Motion to approve: L.Surz

Second: H. Crowley

Abstain: D. Mardy, P. Crossley

3. Public Session

No public in attendance.

4. Trustee Reports

a. President, John Mongelli

The 10 Orvil Court committee is gathering information, which will be shared with our Board when possible.

b. Vice President, Hugh Turk

No report

c. Treasurer, Herman Crowley

Capital Account Balance: \$146,945.92
Operating Account Balance: \$99,936.02
Total: \$246,881.94

Bills List Total: \$7,021.55

Motion to Approve: H. Crowley

Second: H. Turk

Regarding budget - as we are not out of the first quarter yet, there is not much to report.

5. Library Director Report, Morgan Taylor, MLS

Circulation and Collections:

- February 2023 circulation totaled 2,940
 - Decrease of 5.8% from January 2023
 - Increase of 13.6% from February 2022
- 112 items were added to the collection and 214 were withdrawn

Facilities:

- Borough arborist suggested taking down 2 trees and trimming some overhanging branches. She has tagged them for DPW removal. Additionally, there is an evergreen we need to keep our eye on. Since the outside is the Borough's responsibility she has let Bil Jones know. It is unclear if this will be a charge that comes back to the library.
- The staff bathroom toilet has been repaired.

Finance:

- 4th quarter check from the Borough was received
- The Contemporary Club of HHK asked for an application from us in order to be considered a beneficiary
- The State Aid report has been filed

Staff News & Development:

- 2 new staff members - Circulation Assistant and Marketing & Adult Program Coordinator

Programming:

- 110 participants spanning 7 programs in February
- March Madness style ballot in swing for New Jersians

Community Engagement:

- DVDs have been donated to the Christian Health senior care in Wyckoff. We have donated materials to them before
- Read Across America Day was on 3/2 - both K. Cosenza and M. Taylor read at the elementary school.

Youth Services:

- K.Cosenza attended an in-person Summer Reading workshop.
- 6 programs in February - 97 attendees.
- Looking ahead to NJ Makers Day 3/23 - 3-24 – themed around STEM/engineering

6. Borough Council Liaison Report, Councilman Dane Policastro

Via M. Taylor:

- The 10 Orvil Court Committee has heard back from one of the four architecture firms. D. Policastro followed up with the other three, but with limited success.
- There are other architect options, including the 10 on M. Taylor's original list. D. Mardy can pass along the architect who helped with the school project.
- The Committee will be discussing how to move forward at their next meeting, date is TBD

7. Superintendent of Schools Report, Dr. Diane Mardy

- Read Across America Day was 3/2
- The HHK Musical is happening - High School Musical Jr.
- Special Person's Day for the 3rd and 4th grade was 3/20. Students introduced their special person and then brought them to the musical dress rehearsal.
- Duffield Hall construction will begin in June. Groundbreaking ceremony planned for the second week in June and Mr. Duffield is planning to attend
- The Education Foundation Gala is at the end of April. Some years ago, the library offered a donation related to reader's advisory. D. Mardy and M. Taylor will discuss the possibility for this year.

8. Committee Reports

Nominating Committee:

- Meeting was on 3/20, prior to regular Board Meeting
- A survey was sent to Board members regarding interest in officer roles and committees and the Committee discussed results
- Terms of office are 1 year
- While it makes sense to keep the positions the same right now, there could be more structure going forward, like shadowing for the Presidency. Considering this for 2024.
- We are interested in hiring a Recording Secretary to take minutes at Board meetings. M. Taylor will look into options and monetary allocation.
- Proposed slate of officers for 2023:
 - President: John Mongelli
 - Vice President: Hugh Turk
 - Treasurer: Herman Crowley

○ Secretary: Caroline Richards
Motion to approve: H. Turk
Second: P. Crossley
All in favor

9. Old Business

None

10. New Business

- M. Taylor's 2 year anniversary is in April. Her self-evaluation will be submitted to the Personnel Committee for review.
- The Personnel Committee will complete a written evaluation.

11. Adjournment

Vote to adjourn: L. Surz
Seconded: C. Richards

Time of Adjournment: 8:04pm

Date of Next Meeting: Monday, April 17, 2023 at 7:00pm