

**Worth-Pinkham Memorial Library
Board of Trustees Meeting Minutes
April 19, 2021 @ 7:30pm**

1. CALL TO ORDER AND ATTENDANCE: Meeting called to order at 7:34 pm. Harvey, J. Mongelli, D. Mardy, P. Crossley, C. Richards, H. Turk, H. Crowley, J. Clutterbuck and L. Surz in attendance. D. Policastro is not in attendance.

2. APPROVAL OF THE MINUTES: Approval of the March 19, 2021 open session meeting minutes and the March 19, 2021 Closed session minutes. J. Clutterbuck moves and H. Turk seconds

3. PUBLIC SESSION:

There is no public in attendance. H. Turk moves to close and P. Clutterbuck seconds the closure of the public meeting.

4. CORRESPONDENCE: None

5. PRESIDENT'S REPORT

- A. Harvey will sign Shine All contract

6. VICE PRESIDENT'S REPORT: none

7. TREASURER'S REPORT:

- 124K in both accounts
- April bills list - no capital expenses, most of the rest are operating. BCCLS was paid for 2nd quarter.
- \$9,956 covers both quarters for boro allocations
- There is still an equipment charge (our portion of wear and tear on existing piece of equipment, ie: a lawn mower) from the Boro
- Custodial charges will no longer be billed since we've signed with Shine All.
- H. Crowley moves to approve and D. Mardy seconds the approval of the bills list.
- Electric and gas usage are a little higher than they were in Feb and March 2021 than they were in 2020.

8. SECRETARY'S REPORT: none

9. INTERIM DIRECTOR'S REPORT

- 1ST quarter check from the Boro has arrived. It was dated in February (along with rollover money), but was misfiled in a locked drawer by accident. It has been cashed.
- Monthly traffic was up from that of March 2021, one computer has opened and there is more seating available in the library and on the porch.
- The circ numbers are up, and people are using the museum passes - although museum use is dependent on the individual museum.

- There is some talk in BCCLS about reducing the 72h quarantine on materials although some libraries are shortening this on their own. This will be left to M. Taylor
- Programming is robust.
- Personnel
 - M. Taylor starts 4/26/21
 - A. Harvey's last day is 4/30/21
- Facilities:
 - The raccoon activity is fine except for them attacking the garage. A. Harvey has contacted the DPW about trash and recycling removal.
 - The alarm is acting up. Service has been completed. IF we upgrade, then that system can travel with the library to a new location.

9. YOUTH SERVICES REPORT:

- YA circulation is up
- Programming is robust
- A. Harvey's final story time will be posted shortly. There is a planned pause for May, so patrons are expecting this. M. Taylor's experience and the assistant's training will allow for this to continue before a new hire is made.
- A. Harvey has briefed adult programming assistant on how to pick up with the fully planned youth summer reading should it be necessary.
- There will be 3 children's programs and 1 adult program on the town green. B. Jones has been consulted so that the park is ready.

10. COUNCIL LIAISON: none

11. SCHOOL LIAISON:

- Congratulations on your new position, the school will miss the close collaboration
- HHK school has picked its summer reading selections and will forward to A. Harvey.
- The 30 day kindness challenge at HHK Public has begun and there is a book connection with the library
- HHK principal, A. Eckert is retiring and M. Walsh has been approved as the new principal of HHK.
- HHK is interviewing for a new assistant principal and several retirees.

12. COMMITTEE REPORTS

- A. Personnel - successful hiring of the new director
- B. Finance -
- C. Library Strategic -
- D. Title Search - all necessary information has been shared with the Boro; they are going to pursue it should they choose.
- E. Policies and Procedures -
- F. Buildings and Grounds -
- G. Friends -

13. OLD BUSINESS -

- Last December we extended fine free until the Spring. We will leave it in place until the governor lifts the crisis.

14. NEW BUSINESS -

15. CLOSED SESSION -

D. Mardy moves and L. Surz moves to close the meeting at 8:17pm

Next Meeting: May 17 @7:30pm via Zoom