

Worth-Pinkham Memorial Library

BOARD OF TRUSTEES MEETING

April 23, 2018

7:30pm

Minutes

1. Call to Order & Attendance in Accordance With the Open Public Meeting Act at 7:32pm. John Mongelli, Herman Crowley, Jeff Clutterbuck, Patricia Crossley, Leann Surz and Gretchen Kaser are in attendance. Tom Fiato, Caroline Richards, Hugh Turk and Diane Mardy were not present.

2. Minutes of 3/19/18 Regular Meeting – Jeff Clutterbuck moved to approve. Leann Surz seconded all in favor.

3. Public Session

Opened at 7:35pm and closed at 7:35pm

4. Correspondence

None to report

5. President's Report

John Mongelli

None

6. Vice President's Report

Hugh Turk

None

7. Treasurer's Report

Herman Crowley

Capital Account: \$55,128.21

Operating Account: \$62,288.76

Total: \$117442.63

Herman reported that the budget is in line and we received our \$30,000 from the Boro

Bills list reviewed Jeff Clutterbuck moved to approve and Herman Crowley seconded all approved.

8. Secretary's Report

Caroline Richards

None

9. Director's Report

Gretchen Kaser

Audit is April 24th and should have no issues.

The Contemporary Club has expressed interest in helping the library raise funds. Consideration for the CC to be involved with Friends of the Library somehow. Gretchen would like to for a committee for this of her, a couple of staff members and a trustee. Summer programs will be held that are too big for the library will again be held at the school and the Hermitage. A tree fell on Gretchen's car while it was parked in the lot. She has asked the Boro if JIF could cover at least the insurance deductible of \$50.00. There was \$5,000 damage to her car. Her insurance is covering the cost minus the deductible. We will ask Shade Tree to get an estimate to remove the hazardous trees on the property now that we have a survey. Then it comes down to who covers the cost of the clean-up. Gretchen will ask the DPW to post no trespassing signs in the empty lot. Employees are getting ticketed for parking on the street, Gretchen has spoken to the police chief and he agrees something should be done. Gretchen is writing a letter to have the ordinance changed to say library parking only or extend the parking time limit from 3 to 8 hours. Now that we have a survey we can get it to the architect for a feasibility study to see if it's worth remodeling/expanding the current building. Jeff Clutterbuck moved to spend \$4,500 to have the feasibility study done and Patricia Crossley seconded the motion, all in favor.

10. Council Liaison

Thomas Fiato, Councilman

None

11. School Liaison

Diane Mardy, Superintendent

None

12. Committee Reports:

A. Personnel Committee-

None

B. Finance Committee-

None

C. Library Strategic Plan-

None

D. Sub-Committee –

a. Title Search Committee-

None

E. Policies and Procedures Committee

None

F. Building and Grounds-

Covered above

13. Old Business

a. Operating Budget

Covered above

14. New Business – covered above

15. Closed Session

Jeff Clutterbuck moved to close the Open Session go to Closed Session at 8:30pm. Herman Crowley seconded.

Jeff Clutterbuck moved to close the Closed Session at 8:43 and Patricia Crossley seconded

Date of Next Meeting: May 21 2018

**Moved to Adjourn By Jeff Clutterbuck and Seconded by Patricia Crossley.
Meeting adjourned at 8:44pm.**