

Worth-Pinkham Memorial Library

BOARD OF TRUSTEES MEETING

May 16, 2022 at 7:30pm

MINUTES

1. Call to Order & Attendance in Accordance With the Open Public Meeting Act

Meeting called to order at: 7:33PM

In attendance: J. Mongelli, P. Crossley, M. Taylor, H. Crowley, C. Richards, J. Clutterbuck, D. Mardy, L. Surz, K. Clark, J. Bielenare, H. Turk are present.

Not in attendance: D. Policastro

2. Minutes of 4/18/2022 – Regular Board Meeting

Motion to approve: J. Clutterbuck

Seconded: H. Turk

3. Public Session

Time opened: 7:34

Time closed: 7:35

4. President's Report John Mongelli

None

5. Vice President's Report Hugh Turk

None

6. Treasurer's Report

Herman Crowley

Capital Account Balance: \$ 119,907.65

Operating Account Balance: \$121,022

Total: \$240,929.53

Bills List Total: \$7,413.39

Motion to Approve: H. Crowley

Seconded: L. Surz

- The February (\$54,634.50) installment came in April. Since timeliness is an ongoing issue, perhaps this needs to be put on the Council's agenda.
- There is a \$52,031.59 2021 surplus that was returned to the Library by the Borough. This could likely be from salary changes.
- Utility bills are on track compared to last year.
- Budget vs. Actual as of 5/10/22 - we are on target.

7. Director's Report

Morgan Taylor

A. Circulation and Collections: circulation is 1% higher than it was the previous month and 11% lower than at this time the previous year. This is the case for the whole first quarter compared to the first quarter 2021. Many books were donated to either Christian Health, or the College Club of Northern NJ. The library has started using "shelf talkers" to promote certain texts.

B. Facilities: DPW continues to tarp the areas in the roof that leak during rain storms. There is an area of the roof where the rot is visible. D. Mardy has some roofers that the school uses that she can recommend.

C. Programming and Displays: The library ran 17 events with a total participation of 109.

D. Personnel: There have been many applicants for the circulation assistant position and M. Taylor hopes to make some offers this week. Interest is up because we've raised our salary guides. M. Taylor has attended a workshop titled, "Understanding your BCCLS Bill."

E. Community Engagement: Chamber of Commerce has resumed with a new slate of officers. Ho-Ho-Kus Day (9/10) is the big push. HHK Waldwick Coop displayed their student's artwork. GS Troop 98001 hosted a cookie booth sale with the hopes of helping the library with the proceeds. The library continues to host ECLC volunteers to help with tasks.

F. Youth Services: Circulation totalled 1,303. Re: collection development, 72 juvenile items were added and 26 to YA. The weeding process is complete. There were 42 participants in the programming and roughly 7 volunteer hours. Storytimes continue weekly - roughly 5 kids attend per week. Re: community engagement - the library partnered with one of HHK School's 8th grade service project. A new volunteer has started. HHK school has been in contact with the summer reading list for grades 5-8. The Library's summer reading program theme is "Oceans of Reading" and students will track their number of minutes reading rather than number of titles read to be more inclusive of all reader types.

8. Council Liaison Dane Policastro, Councilman

None

9. School Liaison Diane Mardy, Superintendent

Country Fair, sponsored by the HSA, was on Friday 5/13 and was a huge community success.
The Ed Foundation hosted its gala on Friday 5/6.
The school is getting ready to weed titles in their library; M. Taylor and J. Bielenare are willing to help.

10. Committee Reports:

A. Personnel Committee Hugh Turk*, Patricia Crossley
Alternate: Jeff Clutterbuck

None

B. Finance Committee Herman Crowley*, Jeff Clutterbuck

None

C. Library Strategic Plan Patricia Crossley*, Leann Surz,
Caroline Richards

None

D. Policies and Procedures Committee

Jeff Clutterbuck*, Herman Crowley

None

E. Building and Grounds

Leann Surz*, Caroline Richards

None

F. Friends of the Library

Caroline Richards*

None

* *Chairperson*

11. Old Business

Bylaws - review and discussion of changes suggested at last meeting.
H. Turk motions to approve the Bylaws as amended. D. Mardy seconds. All approved.

12. New Business

13. Closed Session (if needed)

At 8:53, H. Turk moved to close the open session and open the closed session. J. Clutterbuck seconded.

14. Adjournment

Vote to adjourn: H. Turk at 9:42
Seconded: D. Mardy seconded

Time of Adjournment: 9:43

Date of Next Meeting: Monday, June 13 at 7:30pm