

Worth Pinkham Memorial Library
Board of Trustees Meeting
May 17, 2021
7:30 PM
Minutes

1. Call to Order & Attendance: J. Mongelli called the meeting to order at 7:35 PM. M. Taylor, C. Richards, J. Mongelli, H. Turk, H. Crowley, D. Mardy, L. Surz, D. Policastro, P. Crossley and J. Clutterbuck are present.
2. Approval of the 4/19/21 Regular meeting minutes: L. Surz moves to approve and H. Turk seconded.
3. PUBLIC SESSION: No public is in attendance - opened and closed at 7:38 PM.
4. CORRESPONDENCE: None
5. PRESIDENT'S REPORT: J. Mongelli
 - a. Welcome Morgan.
6. VICE PRESIDENT'S REPORT: None
7. TREASURER'S REPORT
 - a. \$5,100.44 in bills. H. Crowley moves to approve and D. Mardy seconds approving the bills list.
 - b. In the two accounts, there is a total of \$158,596.06. There is \$81,011.05 in Capital and \$77,585.01 in Operating.
 - c. D. Policastro will confirm that the May check is anticipated after the Council meeting on the 18th.
 - d. We are on track for the budget.
 - e. Utility expenses are in line for the Spring.
 - f. The board anticipates approving the budget at the June meeting.
8. DIRECTOR'S REPORT: M. Taylor
 - a. Circulation numbers are quite high compared to April 2020.
 - b. A jigsaw puzzle exchange is underway.
 - c. 5 of the library's museum passes are converted to digital check outs, facilitating how patrons use them.
 - d. A check from the Bergen County Freeholders Grant was distributed through BCCLS last week.
 - e. As of 5/10 BCCLS has stopped quarantining items and now patrons are able to request where they pick up materials. Now patrons can bring return items to the desk.

- f. Programming served over 120 participants last month. Upcoming events will include some in-person events outdoors.
 - g. Regarding facilities, executive orders 239 is increasing indoor gathering limit and changing % based capacity for businesses. Now, the number of people allowed inside is not limited so long as people can maintain social distancing.
 - h. No critter issues.
 - i. M. Taylor is accepting resumes for the youth services position and has over 40 applicants. Interviews will begin shortly.
 - j. M. Taylor has registered for the NJLA conference (virtually) at the end of May. One of the big pros is that the sessions will be recorded and accessible for M. Taylor to revisit. M. Taylor will get fee material to H. Crowley.
 - k. M. Taylor and J. Mongelli attended a two part PD on library advocacy. There was a focus on getting to know your community stakeholders. The accompanying materials have been ordered and will be available for the board to read.
9. COUNCIL LIASON: Dane Policastro
- a. Welcome Morgan.
 - b. The Mayor and council is moving the start of meeting times back to 7pm. And, is returning to in person. A discussion ensued and the Library Board will resume in person meetings in September 2021.
 - c. The Memorial Day parade is back on. 10:30am start.
10. School Liaison: D. Mardy -
- a. D. Mardy, A. Auteri and M. Taylor met and discussed summer reading and issues/initiatives that pertain to the school. The school has a new library media specialist and the school is looking forward to a continued partnership between that person and M. Taylor.
 - b. The school musical is happening soon.
 - c. Graduation will be outdoors and live streamed to accommodate all.
 - d. The Board of Ed is still remote with meetings and will reevaluate shortly.
 - e. There is a Memorial Day track meet scheduled sometime in the week around the holiday.
11. Committee Reports:
- a. Personnel Committee: Thanks to the committee for a great new hire. Welcome Morgan.
 - b. Finance Committee: H. Crowley will facilitate getting M. Taylor set up as a cosigner on checks.
 - c. Library Strategic Plan:
 - d. Sub Committee:
 - e. Policies and Procedures:
 - f. Buildings and Grounds:

g. Friends: C. Richards will address Valley National Bank's service fees for inactivity week of 5/17.

12. OLD BUSINESS: None

13. NEW BUSINESS: None

14. CLOSED SESSION: None

J. Mongelli moves and L. Surz seconds closing the meeting at 8:10pm

Next Meeting: June 21 @7:30pm via Zoom.