

Worth Pinkham Memorial Library

Board of Trustees Meeting

March 16, 2020

7:30 PM

Minutes

1. Call to Order and Attendance. Meeting called to order at 7:30 pm by J. Mongelli. In physical attendance were: L. Surz, J. Mongelli, A. Harvey, G. Corsillo, C. Richards. Dialing in by phone were: P. Crossley, J. Clutterbuck, D. Policastro, and H. Turk. D. Mardy and H. Crowley were not in attendance.
2. Motion to approve Minutes of 2/24/20 Regular Board Meeting by J. Clutterbuck and seconded by L. Surz.
3. Public Session - No public in attendance. Opened and closed at 7:32PM.
4. Correspondence - None
5. President's Report - None
6. Vice President's Report - None
7. Treasurer's Report - delivered by G. Corsillo:
  - a. Capital Account holds \$80,493.76
  - b. Operating Account holds \$32,890.51
  - c. Total monies = \$113,384.27
  - d. J. Clutterbuck moved to approve and L. Surz seconded \$8,355.20 to cover the bills list. All in favor.
8. Secretary's Report - None
9. Director's Report - G. Corsillo
  - a. Circulation is up this month which is positive and unexpected based on prior year's data
  - b. G.C. met with Lime Energy rep and also with Jeff Pattman. At this time it doesn't make sense to do this. J. Pattman has requested/suggested that the Borough also put the project on hold
10. Council Liaison - D. Policastro
  - a. There are currently zero cases of COVID19 in the Borough. Fully prepared to prevent spread. As of 3/17 all Borough employees will be working from home and x213 will be forwarded to Bill Jones.
  - b. Borough server email is down. Call a Borough line if you need something
  - c. Mayor and Council Meeting cancelled. D.Policastro will work on resolution and how/if to pass it.
11. School Liaison - None
12. Committee Reports
  - A. None
  - B. None
  - C. None
  - D. Architect revised drawings: hard copies present, digitals emailed. It appears Arch. has taken our feedback and fulfilled his responsibility re grant writing as for grant writer, she is working on her parts this week. Gretchen is working with grant writer on G.C.'s section. Anthony ran numbers: cost vs. max award.

Regarding new construction - estimate indicates higher square footage costs. The max we can get is \$1,839,178 which is half of full eligible cost for new construction. Regarding remodeling - estimate is for lower than the maximum.

The state max (500sq/foot) for new construction. This includes fees (architect and furniture etc.) This is an artificially low number.

4.1M. Is our estimate for new construction and the max the state will give is 2.9M How does this impact resolution? It has correct #s. G.C. has shared with Bill. Borough has the correct numbers now and they need to vote on them.

#### 13. Old Business

- New Resolution for grant application - same resolution, but new numbers (\$3,678,356). If we get the grant, we would receive half from the state. The difference will have to come from a bond and/or fundraising. Hugh turk moves to approve and J. Clutterbuck seconds the resolution. All in favor.
- If council does not meet, what do we do? Dane will let us know. Perhaps submit the old one with a note re: COVID19.

#### 14. New Business: COVID19

- Library will close for two weeks. We will depend on school closures. Reopen date in flux
- Skeletal staff in place. G.Corsillo, A. Harvey and one circulation person
- Barbara will come in on 3/17/20. If Borough is working from home, then the library will too.
- Right now we pay hourly people. In our agreement, we pay for emergency closings - which is what this is. Financially, we've budgeted for this.

#### 15. No Closed Session

L. Surz moves and P.Crossley seconds adjourning at 7:57PM

Next Meeting: April 20, 2020